**Personal Information**

Name: David KISSI

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Nationality: Ghanaian

Languages: English and Twi

Gender: Male

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| **Employment History** | **King Kesman Multimedia (April 2010 – To Date)**  ***Graphic Designer***   * meeting clients or account managers to discuss the business objectives and requirements of the job; * estimating the time required to complete the work and providing quotes for clients; * developing design briefs by gathering information and data through research; * thinking creatively to produce new ideas and concepts; * using innovation to redefine a design brief within the constraints of cost and time; * presenting finalised ideas and concepts to clients; * contributing ideas and design artwork to the overall brief; * working on layouts and art working pages ready for print; * developing interactive design;   **Achimota Hospital, Achimota (September 2014 – August 2015) *National Service Person/IT Officer***   * Installed and configured computer hardware, operating systems and applications; * Monitored and maintained computer systems and networks; * Troubleshoot, identified and solved hardware and software faults; * Replaced faulty computer hardware parts and switches as required; * Assisted staff to help resolve computer and network related issues; * Carried out day-to-day administration of the Health Information Management System (HIMS). |
| **Educational History** | **BSc. Information Technology**  BlueCrest University College (2012 – 2014)  **Diploma in Graphic Design**  J-Prompt (2007 –2008)  **Certificate in Introduction to Computer & Graphic Design**  Planar Computer Systems (2001) |
| **Professional and Technical Summary** | * Computer Hardware and Software troubleshooting; * Graphic Design; * Advanced level in Microsoft Word, Excel and PowerPoint; * Excellent computer networking, hardware and software troubleshooting skills; * CorelDraw and Adobe Photoshop. |
| **Skills** | * Good communication and presentation skills; * Ability to learn quickly and adapt to new procedures; * Good planning and organizational skills; * Punctual, endures long hours and meets deadlines; * Ability to work under pressure and maintain emotional control under stress; * Ability to work with a team or alone with little or no supervision. |
| **Interest** |  |
| **Referees** |  |